



Bancroft-Rosalie
2017-18
PBIS Handbook

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What is PBIS?

Positive Behavior Intervention and Support

- Scientificallly research based model
- Fit needs of entire school.
- Entire school/staff have always been part of the process
- Administrators (Superintendent & Principal)
- Teachers
- Paraprofessionals
- Office Staff
- Bus drivers
- Custodians
- Cooks
- Parents

PBIS is _____

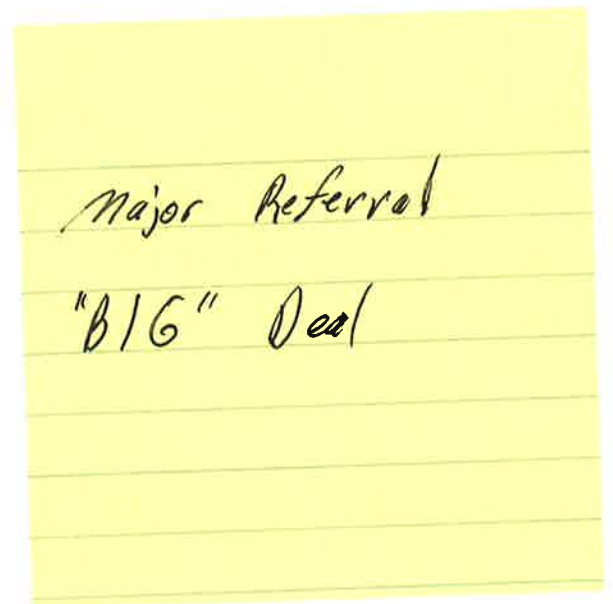
- Reinforcement & recognition of positive behaviors
- Creating a schoolwide culture/environment
- Is a system developed and created by each individual school
- An on-going process
- A schoolwide system
- An effort involving all staff
- Proactive

PBIS is not _____

- About punishments
- A one time fix it all
- A set of rules handed down for us to follow
- A one and done
- Just for the Elementary, Jr. High or High School
- Just something the teachers have to do
- Reactive

What does this mean for staff?

- Each year on the first day of school, we teach the school wide expectations we want our students to display and these expectations are posted throughout the school.
- All staff need to recognize and acknowledge students who are following the school-wide expectations.
- All staff need to be ready to give out GRR'S to students in the classroom and throughout the building.
- All staff need to know the Behavior Flow Chart and be consistent with their responses.
- All staff need to complete a Referral Form if a student's response to a problem behavior indicates the need.
- Each teacher teaches his/her classroom expectations and the expectations are posted in each classroom
- As a guide all staff should use a minimum ratio of four positive comments to one negative comment (4:1).
- All staff need to CELEBRATE & COMMUNICATE successes as much as possible!



Bancroft-Rosalie School District Mission Statement:

“STRIVING FOR STUDENT GROWTH & EXCELLENCE”

Team Information

Bancroft-Rosalie PBIS Leadership Team:

Ronda Ras	Guidance
Karin Vogt	Elementary
Patty Wegner	Elementary
Robin Petersen	Para-Professional
Gina Pagels	Parent
Krystal Cooper	Parent
Mike Sjuts	Administrator

Bancroft-Rosalie PBIS Team Tasks:

- Will be to maintain the processes that support a positive school wide culture.
- Collect and review SWIS data monthly
- Work with staff to create and implement a preventative plan for problem behavior
- Recognize and reinforce positive behaviors
- Review/revise behavior matrices yearly
- Create and implement a schedule for teaching/re-teaching expectations
- Provide PBIS training and orientation for all new staff members
- Complete the TFI as scheduled
- Complete the SAS in March
- Use data to develop an Action Plan

**2017-2018 Leadership Meeting Dates & Times
(Teacher Work Room)**

<u>Date</u>	<u>Time</u>
June 5-7 @ LDI	TBA
June 22-23 Presenting for Behavior Conf. at Lincoln SW	TBA
July 10	9:30am
August 7	1:00
September 10	8:00
October 8	8:00
November 5	8:00
December 10	8:00
January 14	8:00
February 11	8:00
March 11	8:00
April 8	8:00
May 18	1:00

**2017-2018 PBIS Meeting Dates & Times for all Staff
(Library)**

<u>Date</u>	<u>Time</u>
August 15	TBA
September 13	2:00
October 11	2:00
November 8	2:00
December 13	2:00
January 17	2:00
February 14	2:00
March 9	TBA
March 14	2:00
April 11	2:00
May 18	1:00

2017-2018 PBIS Timeline of Expectations to be taught

August 16-25 Week 1 & 2--Basic behavior expectations for playground; parking lots, sidewalks and emergency areas; hallways stairways, and entry ways; activities and field trips; school vehicles and waiting areas; virtual world; restrooms; gyms, locker rooms, weight room, and mezzanine; and cafeteria.

August 28-September 1

Week 3—Bullying – Signal to alert staff it is happening

September 5-8

Week 4—School Vehicles and Waiting Areas: Rewire Extended Review

September 11 - 15

Week 5—Cafeteria: Safe

September 18 - 22

Week 6—Restrooms: Responsible

September 25-29

Week 7—Virtual World: Safety

REWIRE WEDNESDAY, SEPTEMBER 27TH AT 3:20 ON SUBJECT TBA???

October 2 - 6

Week 8— Playground: Respectful

October 9-13

Week 9—Activities and Field Trips: Respectful

October 16 - 20

Week 10—Gym/Locker Room/Weight Room/ Mezzanine: Respectful

October 23 - 27

Week 11—Hallways, Stairways, and Entry Ways: Respectful

October 30 - November 3

November 6 - 10

Week 12—Parking Lots, Sidewalks, Emergency Areas: Respectful

November 13 - 17

Week 13-- Playground: Safety

November 20-22

Week 14— Hallways, Stairways, and Entry Ways: Extended review of all areas

November 27-December 1

Week 15—Virtual World: Respectful

REWIRE WEDNESDAY, NOVEMBER 29TH AT 3:20 ON SUBJECT TBA???

December 4 - 8

Week16—School Vehicles and Waiting Areas: Respectful

December 11 - 15

Week 17—Gym/Locker Room/Weight Room/ Mezzanine: Safety

(6)

December 18-22

Week 18—Cafeteria: Respectful

January 8-12

Week 19— Basic behavior expectations for playground; parking lots, sidewalks and emergency areas; hallways stairways, and entry ways; activities and field trips; school vehicles and waiting areas; virtual world; restrooms; gyms, locker rooms, weight room, and mezzanine; and cafeteria.

January 11-15

Week 20—Restrooms: Extended review of all areas

January 15 - 19

Week 21—Playground: Responsible

January 22 - 26

Week 22---Activities and Field Trips: Safety

REWIRE WEDNESDAY, JANUARY 24TH AT 3:20 ON SUBJECT TBA???

January 29 - February 2

Week 23---Restrooms: Safety

February 5 - 8

Week 24—Bullying

February 12 -16

Week 25--- Parking Lots, Sidewalks, Emergency Areas: Safety

February 19 - 23

Week 26---Hallways, Stairways, and Entryways: Responsible

February 26 -March 2

Week 27—Parking Lot, Sidewalks, Emergency Areas: Responsible

March 5 - 9

Week 28—Activities and Field Trips: Responsible

March 12-16

Week 29— Gym/Locker Room/Weight Room/ Mezzanine: Responsible

March 19 - 23

Week 30— Playground: Safety

March 26 - 29

Week 31—Virtual World: Responsible

April 3 - 6

Week 33—Cafeteria: Responsible

REWIRE WEDNESDAY, APRIL 4th AT 3:20 ON SUBJECT TBA???

April 9 - 13

Week 34—Activities and Field Trips: Respectful

April 16 - 20

Week 35—Playground: All Areas

April 23 - 27
Week 36 - School Vehicles and Waiting Areas

April 30 - May 4
Week 37 – All Areas: Bullying

May 7-11
Week 38 - ??? Make-up week

May 14 – 17
Week 39 – Last week of School – Celebration of a successful year

This is our schedule to start with. Dates/subjects/areas will be subject to change depending on what the Data tells us.

GRR!

Name _____

Grade _____ Date _____

Positive Behavior or Action _____

Staff/or Faculty

Signature _____

PBIS Assessments/Recognition

PBIS – Level III Designation

Self- Assessment Survey (SAS):

The SAS determines the status of PBIS as perceived by all staff members and guides the action plan for improving PBIS.

- Completed annually in March by **All staff**.
- Fidelity is an average of **80%** or greater.

Bancroft-Rosalie Scores:

- 2016-2017 88%
- 2015-2016 93%
- 2014-2015 79%
- 2013-2014 69%
- 2012-2013 73%
- 2011-2012 27%

Tiered Fidelity Inventory (TFI)

This is a new (2016) validated PBIS fidelity of implementation measure that assesses all three tiers of support.

- Completed in September, January & April

BANCROFT-ROSALIE COMMUNITY SCHOOL PROCEDURES AND BEHAVIORAL EXPECTATIONS

GRR!

Gotta Be	Safe,	Responsible, &	Respectful
Playground	<ul style="list-style-type: none"> *Report strangers to the supervisor. *Keep hands to yourself. *Use equipment properly. *Cross the street safely in the crosswalk. *Stay in playground area. 	<ul style="list-style-type: none"> *Put equipment away *Line up when the whistle is blown. *Follow game rules. *Pick up after yourself. *Find an adult when someone gets hurt. 	<ul style="list-style-type: none"> *Wait your turn. *Practice good sportsmanship. (Ex. Include everyone, talk nicely, etc...) *Listen to the supervisor. *Respect school property.
Parking Lots, Sidewalks, & Emergency Areas	<ul style="list-style-type: none"> *Watch for pedestrians. *Cross the street safely in the crosswalk. 	<ul style="list-style-type: none"> *Walk on sidewalks. *Keep parking lot clean. 	<ul style="list-style-type: none"> *Park correctly. *Respect the school sign and other vehicles.
Hallways, Stairways, and Entry Ways	<ul style="list-style-type: none"> *Walk appropriately at all times. *Notify staff of spills. *Keep shoes fastened. *Stay in designated areas. 	<ul style="list-style-type: none"> *Keep areas clear and clean. *Get where you are going on time. *Walk on the right side of the hallway. *Stay clear of classrooms including the gymnasium. 	<ul style="list-style-type: none"> *Respect others' personal space. *Be polite and courteous. *Respect quiet zones.
Activities & Field Trips	<ul style="list-style-type: none"> *Stay seated. *Follow adult directions. *Wear appropriate clothing. *Stay in proper areas. 	<ul style="list-style-type: none"> *Remember belongings. (Ex. Lunch, Permission Slip, uniform or costume.) *Be on time. *Help load and unload equipment. *Know how you are going to get home. *Get your assignments before leaving. 	<ul style="list-style-type: none"> *Represent the school. *Respect others' property. *Clean up after yourself. *Abide by the rules of the destination.
School Vehicles & Waiting Areas	<ul style="list-style-type: none"> *Wear your seatbelt. *Follow evacuation procedures. *Stay quiet when near a railroad crossing. 	<ul style="list-style-type: none"> *Be on time. *Pick up after yourself. 	<ul style="list-style-type: none"> *Respect school property, the driver and others' personal space.
Virtual World	<ul style="list-style-type: none"> *Carry computer equipment carefully. *Practice keeping personal information private. 	<ul style="list-style-type: none"> *Fully charge computer for each day. 	<ul style="list-style-type: none"> *Respect others in Public Domains. *Store and transport computers properly.
Restrooms	<ul style="list-style-type: none"> *Always wash your hands. *Notify teachers or custodians of messes *Use the facility appropriately. 	<ul style="list-style-type: none"> *Flush the toilet when finished. *Use the appropriate amount of soap and *Put paper towels in the trash can. *Turn off the water when finished. 	<ul style="list-style-type: none"> *Wait your turn. *Give privacy to others. *Keep the restroom free of graffiti. *Return to class promptly when finished.
Gyms, Locker Rooms, Weight Room, & Mezzanine	<ul style="list-style-type: none"> *Use equipment properly. *Maintain personal space. 	<ul style="list-style-type: none"> *Lock your locker. *Use the scoop for the ice machine. 	<ul style="list-style-type: none"> *Use appropriate language. *Pick up after yourself.
Cafeteria	<ul style="list-style-type: none"> *Stay in a single-file serving line. *Walk at all times. *Stay seated while eating. *Keep food in designated areas. 	<ul style="list-style-type: none"> *Swallow food before speaking. *Take only the appropriate portion of food. *Clean up your area. *Remember your lunch number. 	<ul style="list-style-type: none"> *Be polite about the food being served. *Keep the line moving. *Use good eating manners.

BANCROFT-ROSALIE

PBiS

LESSON RETEACHING FORM

Date:	
Teacher (s) Involved:	
Class or Group of Students:	
Behavior Focus:	
Lesson Description:	
Other: (Example: Lesson will be repeated the following day because...)	

BANCROFT-ROSALIE

PBiS

LESSON RETEACHING FORM

Date:	
Teacher (s) Involved:	
Class or Group of Students:	
Behavior Focus:	
Lesson Description:	
Other: (Example: Lesson will be repeated the following day because...)	

**BANCROFT-ROSALIE COMMUNITY SCHOOL
PBIS Behavior Definitions**

Minor	Definition
Technology Violation	Student engages in serious or inappropriate (as defined by school) use of cell phone, pager, music/video players, camera, and/or computer.
Innappropriate Language	Student engages in low-intensity instance of inappropriate language.
Disrespectful/ Noncompliance	Student engages in brief or low-intensity failure to respond to adult requests. Disrespecting another person's property would be an example.
Disruption	Student engages in low-intensity but inappropriate disruption.
Physical Contact	Student engages in non-serious, but inappropriate physical contact.
Cheating/ Dishonesty	Student delivers message that is untrue and/or violates rules, plagiarizes, or copies another person's work.
Teasing	Student delivers disrespectful messages.
Dress Code	Student wears clothing that does not fit within the dress code guidelines practiced by the school/district.

**BANCROFT-ROSALIE COMMUNITY SCHOOL
PBIS Behavior Definitions**

Major	Definition
Technology Violation	Students engages in inappropriate (as defined by the school) use of cell phone, pager, music/video players, camera and/or computer.
Abusive Language	Student delivers verbal messages that include swearing, name calling or use of words in an inappropriate way.
Defiance/Disrespect	Student engages in refusal to follow directions, talks back and/or delivers socially rude interactions.
Harrassment/Bullying	Student delivers disrespectful messages *(verbal or gestural) to another person that includes threats and intimidation, obscene gestures, pictures, or written notes.
Fighting	Student is involved in mutual participation in an incident involving physical violence.
Use or Possession of Tobacco, Alcohol or Drugs	Student is in possession of or is using tobacco, alcohol or drugs.
Vandalism/Theft	Student participates in an activity that results in destruction or disfigurement of property. Student is in possession of having passed on, or being responsible for removing someone else's property.
Cheating	Blatant copying and plagiarism.
Other Behavior	Student engages in problem behavior not listed.

Bancroft-Rosalie Community Schools-Referral Form

Referral Type: <input type="checkbox"/> Major <input type="checkbox"/> Minor
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Name _____
 Grade: P K 1 2 3 4 5 6 7 8 9 10 11 12
 Referring Staff: _____
 Date: _____ Time: _____
 Teacher: _____

Location
 Playground Parking Lot, Sidewalks,
 Cafeteria Emergency Areas
 Hallway Bus
 Classroom Other _____

Minor Problem Behavior	Major Problem Behavior	Perceived Motivation
<input type="checkbox"/> Disrespect (Including Teasing) <input type="checkbox"/> Disruption <input type="checkbox"/> Physical Contact/Aggression <input type="checkbox"/> Inappropriate Language <input type="checkbox"/> Property Misuse <input type="checkbox"/> Dress Code Violation <input type="checkbox"/> Technology Violation <input type="checkbox"/> Tardy <input type="checkbox"/> Incomplete Homework <input type="checkbox"/> Other _____ (Ex. Dishonesty, Cheating, etc.)	<input type="checkbox"/> Defiance/Insubordination/Non-Compliance <input type="checkbox"/> Disrespect <input type="checkbox"/> Abusive/Inappropriate Language <input type="checkbox"/> Harassment <input type="checkbox"/> Bullying <input type="checkbox"/> Fighting <input type="checkbox"/> Forgery/Theft/Plagiarism <input type="checkbox"/> Technology Violation <input type="checkbox"/> Property Damage/Vandalism <input type="checkbox"/> Lying/Cheating <input type="checkbox"/> Alcohol/Drugs/Tobacco <input type="checkbox"/> Other _____	<input type="checkbox"/> Obtain Peer Attention <input type="checkbox"/> Obtain Adult Attention <input type="checkbox"/> Obtain Items/Activities <input type="checkbox"/> Avoid Peer(s) <input type="checkbox"/> Avoid Adult (s) <input type="checkbox"/> Avoid Task of Activity <input type="checkbox"/> Don't Know <input type="checkbox"/> Other _____
Others Involved In Incident		
<input type="checkbox"/> None <input type="checkbox"/> Peers <input type="checkbox"/> Teacher <input type="checkbox"/> Substitute <input type="checkbox"/> Staff <input type="checkbox"/> Unknown <input type="checkbox"/> Other		
Action Taken by Teacher	Action Taken by Administrator	
<input type="checkbox"/> Loss of Recess <input type="checkbox"/> Time In Office <input type="checkbox"/> Conference with Student <input type="checkbox"/> Parent Contact <input type="checkbox"/> Time After School <input type="checkbox"/> Individualized Instruction <input type="checkbox"/> Other _____	<input type="checkbox"/> Loss of Recess <input type="checkbox"/> Time In Office <input type="checkbox"/> Conference with Student <input type="checkbox"/> Parent Contact <input type="checkbox"/> Individualized Instruction <input type="checkbox"/> In-School Suspension (____Hours/ Days) <input type="checkbox"/> Out of School Suspension (____ Days) <input type="checkbox"/> Other _____	
Lunch/Recess Group: <input type="checkbox"/> K-2 <input type="checkbox"/> 3 <input type="checkbox"/> 4-6 <input type="checkbox"/> 7-8 <input type="checkbox"/> 9-12		

Other Comments: _____

**All minors are entered and filed with classroom teacher.
 All majors require administrator consequence, parent contact, and signature.**

GRR Reward Choices (Grades 7-12)

Students circle your choice, sign & return to Mr. Sjuts

1. Social Study Hall with Friend (can have drinks & food)
2. No Homework pass (cannot be a test or quiz)
3. Wear a cap or hat all day
4. Free Ticket to the West Point Theater
5. Ice Cream Treat (to be given to student after they have eaten lunch)
6. Choose any one drink from school vending machines
7. Free doubles on any one meal during the week
8. \$2.00 in GRR Dollars to spend at Concession Stands

Student's Name _____

GRR Reward Choices (grades P-6)

Students circle your choice, sign and return to Mr. Sjuts

1. **Eat Lunch with a staff member and one friend**
2. **Choose any one drink from school vending machines**
3. **Ice Cream Treat** (to be given to student after they have eaten dinner)
4. **Choose the game at P.E. for one day**
5. **Sit in the Principal's Chair for the whole day**
6. **Sit at the Teacher's desk for the whole day**
7. **Free Ticket to the West Point Theater**
8. **Grades 4-5-6 Free Doubles on one meal during the week**
9. **Teacher's helper for the day.**
10. **Get to sit anywhere they want to in classroom for a day**

Student's Name _____